



# Guide to Credentialing

CHOOSING AN ICF CREDENTIAL AND APPLICATION PATH

For full requirements, visit [Coachfederation.org/credential](https://coachfederation.org/credential).

There are three application paths to choose from.

**Review the requirements to determine which application best fits your training.**

### ACC ACTP Path

- Completion of an entire ICF Accredited Coach Training Program (ACTP). Check for your program's approval at [TPSS](#).
- A minimum of **100 hours (75 paid)\* of coaching experience** with at least 8 clients following the start of your coach-specific training.
- Complete the **Coach Knowledge Assessment (CKA)**. View sample questions at [icf.to/ckasample](#).



ICF Members: \$100 USD  
Non-members: \$300 USD

*Additional fee applies if you need to take the CKA more than once.*



4 Weeks

### ACC ACSTH Path

- At least **60 hours of coach-specific training through an ACTP or ACSTH program**. Check for your program's approval at [TPSS](#).
- 10 hours of Mentor Coaching** over a minimum of 3 months. Your Mentor Coach must be an ACC\*, PCC, or MCC in good standing.
- A minimum of **100 hours (75 paid)\* of coaching experience** with at least 8 clients following the start of your coach-specific training.
- Performance Evaluation** (audio recording and written transcript of coaching session).
- Complete the **Coach Knowledge Assessment (CKA)**. View sample questions at [icf.to/ckasample](#).



ICF Members: \$300 USD  
Non-members: \$500 USD

*Additional fee applies if you need to take the CKA more than once.*



14 Weeks

### ACC Portfolio Path

- At least 60 hours of coach-specific training with robust documentation.
- 10 hours of Mentor Coaching** over a minimum of 3 months. Your Mentor Coach must be an ACC\*, PCC, or MCC in good standing.
- A minimum of **100 hours (75 paid)\* of coaching experience** with at least 8 clients following the start of your coach-specific training.
- Performance Evaluation** (audio recording and written transcript of coaching session).
- Complete the **Coach Knowledge Assessment (CKA)**. View sample questions at [icf.to/ckasample](#).



ICF Members: \$400 USD  
Non-members: \$600 USD

*Additional fee applies if you need to take the CKA or performance evaluation more than once.*



14 Weeks

**NOTE:** \* At least 25 of these hours must occur within the 18 months prior to submitting the application for the credential. ACC applicants will still be required to have a minimum of eight (8) clients and 75 paid client-coaching experience hours. Associate Certified Coaches must complete at least one full cycle of their credential (with renewal) before they're eligible to serve as a Mentor Coach for ACC Credentialing or credential renewal. \*

There are three application paths to choose from.  
**Review the requirements to determine which application best fits your training.**

### PCC ACTP Path

- Completion of an entire ICF Accredited Coach Training Program (ACTP). Check for your program's approval at [TPSS](#).
- A minimum of **500 hours (450 paid)\* of coaching experience** with at least 25 clients following the start of coach-specific training.
- Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC. View sample questions at [icf.to/ckasample](#).



ICF Members: \$300 USD  
Non-members: \$500 USD

*Additional fee applies if you need to take the CKA more than once.*



4 Weeks

### PCC ACSTH Path

- At least **125 hours of coach-specific training through an ACTP or ACSTH program**. Check for your program's approval at [TPSS](#).
- 10 hours of Mentor Coaching** over a minimum of three months. Your Mentor Coach must be a PCC or MCC in good standing.
- A minimum of **500 hours (450 paid)\* of coaching experience** with at least 25 clients following the start of coach-specific training.
- Performance Evaluation** (two audio recordings and written transcripts of coaching sessions).
- Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC. View sample questions at [icf.to/ckasample](#).



ICF Members: \$575 USD  
Non-members: \$775 USD

*Additional fee applies if you need to take the CKA or performance evaluation more than once.*



14 Weeks

### PCC Portfolio Path

- At least **125 hours of coach-specific training** with robust documentation.
- 10 hours of Mentor Coaching** over a minimum of three months. Your Mentor Coach must be a PCC or MCC in good standing.
- A minimum of **500 hours (450 paid)\* of coaching experience** with at least 25 clients following the start of coach-specific training.
- Performance Evaluation** (two audio recordings and written transcripts of coaching sessions).
- Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC. View sample questions at [icf.to/ckasample](#).



ICF Members: \$675 USD  
Non-members: \$875 USD

*Additional fee applies if you need to take the CKA or performance evaluation more than once.*



18 Weeks

**NOTE:** \*At least 50 of these hours must occur within the 18 months prior to submitting the credential application.



There is only one application type for the MCC.  
**Review the requirements below for additional information.**

## MCC Application Requirements

- 200 hours of coach-specific training.**
- 10 hours of Mentor Coaching** log over a minimum of three months. Your Mentor Coach Must be an MCC in good standing. This cannot be the same Mentor Coaching that was applied toward a previous ICF Credential application.
- A minimum of **2,500 hours (2,250 paid) of coaching experience** with at least 35 clients following the start of your coach specific training.
- Performance Evaluation** (two audio recordings and written transcripts of coaching sessions).
- Currently holds (or previously held) a **Professional Certified Coach (PCC)** Credential.
- Complete the **Coach Knowledge Assessment (CKA)** unless previously passed when applying for ACC or PCC. View sample questions at [icf.to/ckasample](https://icf.to/ckasample).



ICF Members: \$575 USD

Non-members: \$775 USD

*Additional fee applies if you need to take the CKA or performance evaluation more than once.*



18 Weeks

The MCC Credential may be renewed every three years.  
Current renewal requirements include 40 CCE Units.